

London Borough of Harrow

KEY DECISION SCHEDULE (JANUARY 2020 - MARCH 2020)

MONTH: January

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx?RPId=249&RD=0&bcr=1> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Democratic Services, on 020 8424 1055 or by contacting democratic.services@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
JANUARY 2020						
Draft Revenue Budget 2019/20 and Medium Term Financial Strategy 2020/21 - 2022/23	To approve the draft of the Revenue Budget for 2020/21 and Medium Term Financial Strategy 2020/21-2022/23 for consultation.	Cabinet	9 January 2020	Cllr Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk tel:020 8424 7544	Open	Agenda report and any associated appendices
Draft Capital Programme 2020/21 to 2022/23	To approve the draft of 2020/21 to 2022/23 Capital Programme for consultation and the draft of the Capital strategy.	Cabinet	9 January 2020	Cllr Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk tel: 020 8424 7544	Open	Agenda report and any associated appendices.
Revenue and Capital Monitoring 2019/20 - Quarter 2 as at 30	1.To note the revenue and capital forecast position as at quarter 2;	Cabinet	9 January 2020	Cllr Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@	Part exempt	Agenda report and any associated appendices.

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September 2019	2.To approve virements; 3.To approve any amendment in the Capital Programme delegated to Cabinet.			harrow.gov.uk tel: 020 8424 7544		
Estimated Surplus/ (Deficit) on the Collection Fund 2019/20	To agree the Council's Collection Fund position and to allow the appropriate transfers to the general or collection fund to clear surplus or deficit.	Cabinet	9 January 2020	Cllr Adam Swersky Charlie Stewart, Corporate Director, Resources and Commercial fern.silverio@harrow.gov.uk tel: 020 8736 6818	Open	Agenda report and any associated appendices
Changes to the Council Tax Support Scheme (CTS) for 2020-21	To agree a revised CTS scheme which dovetails with Universal Credit and supports easier application	Cabinet	9 January 2020	Cllr Adam Swersky Charlie Stewart, Corporate Director, Resources and Commercial fern.silverio@harrow	Open	Agenda report and any associated appendices Full public consultation

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	by users			w.gov.uk tel: 020 8736 6818		carried out.
Calculation of Council Tax Base for 2020-21	To approve the Council's Council Tax Base for 2020-21	Cabinet	9 January 2020	Cllr Adam Swersky Charlie Stewart, Corporate Director, Resources and Commercial fern.silverio@harro w.gov.uk tel: 020 8736 6818	Open	Agenda report and any associated appendices
Calculation of Business Rates Tax Base for 2020-2021	To approve the Council's Business Rates Retention amount for 2020-21	Cabinet	9 January 2020	Cllr Adam Swersky Charlie Stewart, Corporate Director, Resources and Commercial fern.silverio@harro w.gov.uk tel: 020 8736 6818	Open	Agenda report and any associated appendices
Draft HRA Budget 2020-21 and MTFS 2021-22 to 2022-23	Recommend draft HRA Budget 2020-21 and MTFS to Cabinet	Cabinet	9 January 2020	Cllrs Phillip O'Dell and Adam Swersky	Open	Agenda report and any related appendices

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	for approval			Dawn Calvert, Director of Finance milan.joshi@harro w.gov.uk tel: 020 8 416 8662, Nick Powell, Divisional Director, Housing Services		
Wealdstone Town Centre Improvement Scheme	To approve a town centre improvement scheme for Wealdstone subject to public consultation	Cabinet	9 January 2020	Cllr Varsha Parmar Paul Walker, Corporate Director, Community david.eaglesham @harrow.gov.uk tel: 020 8424 1500	Open	Agenda report and any other related appendices Wealdstone Transport Study, Transport Local Implementation Plan The report will recommend undertaking full public consultation and engagement on the proposal

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
2020 -2021 Upgrade/renewal of FD30 front entrance doors at 3 storey blocks	Authority to go to market and procure a contract. Seek delegated authority to award the contract following the outcome of the tendering process.	Cabinet	9 January 2020	<p>Cllrs Graham Henson and Phillip O'Dell</p> <p>Nick Powell, Divisional Director, Housing Services sohail.bukhari@harrow.gov.uk tel:020 8424 1329, rukshan.kariy@harrow.gov.uk tel: 020 8424 7669</p>	Open	agenda report and any related appendices, Gateway 1 report
2020-2021 Renewal of roofs at Pinner Grove	Authority to go to market and procure a contract to carry out associated works. Seek delegated authority to award the contract following the outcome of the tendering process	Cabinet	9 January 2020	<p>Cllrs Graham Henson and Phillip O'Dell</p> <p>Nick Powell, Divisional Director, Housing Services sohail.bukhari@harrow.gov.uk tel: 020 8424 1329 rukshan.kariy@harrow.gov.uk tel: 020 8424 7669</p>	Open	Agenda report and any associated appendices, Gateway 1 report

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Fees and Charges 2020/21	Agree the Council's fees and charges to be implemented from April 2020	Cabinet	9 January 2020	Cllr Adam Swersky Dawn Calvert, Director of Finance Funmi.ogunnaike @harrow.gov.uk tel:0208 424 7544	Part exempt	Agenda report and any associated appendices
School Organisation - Community School Admissions Arrangements for 2021/2022 and SEND Place Planning	Determine the community school admission arrangements for 2021/2022 academic year and delegate authority to determine admission arrangements in future where there are no significant changes. Delegated authority to publish and determine	Cabinet	9 January 2020	Cllr Christine Robson Paul Hewitt, Corporate Director, People Johanna.morgan@ harrow.gov.uk tel: 020 8736 6841	Open	Agenda report and any associated appendices Consultation has been undertaken on the proposals for the Community School Admission Arrangements 2021. Consultation will be undertaken as part of the process to develop proposals and complete the

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	statutory proposals to increase SEND Provision in accordance with the SEND Strategy.					statutory process to increase SEND provision in accordance with the SEND Strategy
FEBRUARY 2020						
Fly tipping Strategy	Approval of the Strategy	Cabinet	13 February 2020	Cllr Varsha Parmar Paul Walker, Corporate Director, Community richard.lebrun@harrow.gov.uk. 020 8736 6267	Open	Agenda report and any associated appendices, Fly Tipping Strategy, Keep Britain Tidy Report and Lean Review Internal Audit Streets and Grounds Community & Public Protection Service

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Adults Social Care Market Position Statement 2019-2024 and Commissioning Priorities	Delegated authority to commission (procure and appoint providers) Adult Social Care Services in accordance with Market Position Statements.	Cabinet	13 February 2020	Cllr Simon Brown Angela Morris, Director of Adult Social Services johann.morgan@harrow.gov.uk tel:0208 736 6841	Open	Agenda report and any associated appendices. No consultation is required for this report. Stakeholder and market engagement will be undertaken to inform commissioning processes as required.
HRA Budget 2020-21 and MTFS 2021-22 to 2022-23	To recommend HRA Budget 2020-21 and MTFS to Council for approval	Cabinet	13 February 2020	Cllrs Phillip O'Dell and Adam Swersky Dawn Calvert, Director of Finance milan.joshi@harrow.gov.uk tel: 020 8416 8662, Nick Powell, Divisional Director, Housing	Open	Agenda report and any related appendices

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				Services		
Risk Based Verification in Housing Benefit and Council Tax Support	To approve the withdrawal of Risk Based Verification processes in Housing Benefit and Council Tax Support assessments	Cabinet	13 February 2020	Cllr Adam Swersky Charlie Stewart, Corporate Director, Resources and Commercial fern.silverio@harro w.gov.uk tel: 020 8736 6818	Open	Agenda Report and any associated appendices
2020-2021 Security, Health and Safety Compliance (Homesafe) Works	Authority to go to market and procure a contract. Seek delegated authority to award the contract following the outcome of the tendering exercise.	Cabinet	13 February 2020	Cllrs Graham Henson and Phillip O'Dell Nick Powell, Divisional Director, Housing Services mark.crodden@ha rrow.gov.uk tel: 020 8424 1329 rukshan.kariy@har row.gov.uk tel: 020 8424 7669	Open	Agenda report and any related appendices, Gateway 1 report

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Revenue and Capital Monitoring 2019/20 - Quarter 3 as at 31 December 2019	1.To note the Revenue and Capital forecast position as at Quarter 3 2.To approve virements 3.To approve any amendment in the capital programme delegated to Cabinet	Cabinet	13 February 2020	Cllr Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk tel: 020 8424 7544	Part exempt	Agenda report and any associated appendices
Final Capital Programme 2020/21 to 2022/23	To recommend to Council 1.Approval of final Capital Programme 2020/221 to 2022/23 2.The Capital Strategy	Cabinet	13 February 2020	Cllr Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk tel: 020 8424 7544	Open	Agenda report and any associated appendices
Final Revenue Budget 2020/21 and Medium	To recommend to Council • The	Cabinet	13 February 2020	Cllr Adam Swersky Dawn Calvert,	Open	Agenda report and any associated

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Term Financial Strategy 2020-21 - 2022-23	<p>proposed revenue budget 2020/21 and the Medium Term Financial Strategy 2021 to 2022/23 to enable the Council Tax to be set</p> <ul style="list-style-type: none"> • The Members' Allowance s Scheme • The 2020/21 Pay Policy Statement • The 2021/21 Schools Budget 			Director of Finance funmi.ogunnaike@harrow.gov.uk tel: 020 8424 7544		appendices
MARCH						

HARROW COUNCIL CABINET 2019/20

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships, Devolution & Customer Services	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Deputy Leader, Regeneration, Planning & Employment	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Public Health	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Community Cohesion & Crime	Krishna Suresh	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07967 565477 Group Office: (020) 8424 1897	Email: krishna.suresh@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community Engagement & Accessibility	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07764 681987 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Finance & Resources	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Housing	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Tel: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Young People & Schools	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk